



Building Faith | Inspiring Hope | Igniting Change

Hispanic Lay Leadership Initiative Lay Formation Diocesan Certification Programs

Application Instructions

1. Read and review all program documents, available on website
2. Complete the Online Application Form, with all required attachments, due by Wednesday, November 4, 2015.

Required Attachments:

Please submit the following required attachment

1. Bishop approval letter.
 - a. Please make sure that the bishop letter states clearly that the bishop has reviewed and approves the draft curriculum & certification program for diocesan lay people.
2. Outline of desired curriculum topics and proposed schedule for program.

Please make sure to note if this is a completely new curriculum or if you are updating an existing formation program.
3. List of all known instructors. *(This list may be tentative and incomplete. It may also include potential lecturers the diocese intends to contact)*
4. Detailed itemized budget for the full length of program.
5. Program Coordinator and Volunteer Form: List of volunteers or diocesan employees that will assist with the recruitment and retention of students enrolled in formation program. Must include person's name, title, email, and phone number.